



BEESTON HALL SCHOOL

To be read alongside Parent letter 15th June 2020 and Return to School video

These procedures are organised to enable the safe reopening of the school for the security of families and staff. It remains the case that children will not necessarily be able to follow social distancing strictly, which is why we apply the organisation of bubbles and protocols so strictly. Although the use of PPE in schools is not mandated, it will be for any staff operating outside bubbles such as admin staff, the headmaster, cleaning and catering staff.

Uniform

Children will wear their own clothes that they can wear for physical exercise and for comfort and won't matter if they get dirty. Children should also wear trainers so that they don't have to change shoes throughout the day. The clothes worn each day should then be washed at 60 degrees each evening.

Hygiene

Specific handwashing measures are in place and this will take place at regular intervals throughout the day. Staff will co-ordinate this, dependent upon what activity has been taking place. Hand sanitizer will be located at the entry gate for all children to use on entering/leaving the site and their respective classrooms.

Toilet and hand washing facilities are now arranged according to bubbles and are to be used, one person at a time, supervised by a member of staff on duty, as follows:

- Year 2 boys and girls – using Female staff facilities
- Year 3 boys and girls – using Male staff facilities
- Year 4 boys and girls – Girls' changing room loos
- Year 5 boys and girls – Boys' changing room loos
- Year 6 girls – using girls loos in the dorms
- Year 6 boys – using boys' loos in the dorms

All bins will be emptied at lunchtime and at the end of the day.

Cleaning

A deep clean of all the classroom, doors, door handles, surfaces windows and children's work areas will take place at the end of each day. Surfaces will be wiped down, door handles

wiped clean after any entrance/exit where children have touched the doors. Doors will be opened as much as possible by staff, if they are closed. Staff will have cleaning materials available to them in the classroom to enable them to wipe down surfaces as and when they see fit.

Cleaning materials will be available for staff to wipe surfaces and sterilise resources at the end of the day and will be available for teaching staff to use as they see fit.

Health and Medical

Sun Protection: Parents should apply sun cream to their children before school and bring in their own bottle of cream to reapply throughout the day (preferably roll on for ease of application) normally we have a class bottle and top up throughout the day and help the children apply but this won't be possible. They will also need a cap even if it's overcast.

Temperature: As per Government guidelines it is not our intention to take your child's temperature unless the child begins to feel unwell or the member of staff feels it is appropriate to do so. If a child is feeling unwell his/her temperature will be taken and parents/carers will be contacted in the usual manner.

Matron: If a child needs any medical care there will always be a Paediatric First Aider on site. PPE will be worn by the member of staff delivering any attention. This should take place in the Pre-Prep area if possible to limit the movement of children around the school.

Drop off and Pick up

The video is very helpful with these procedures:

<u>DROP OFF</u>	<u>PICK UP</u>
<p>Drop off at Back Gate Year 2, 8am – 8.15am* Year 3, 8.15am – 8.30am* Year 4, 8.30 – 8.45am*</p> <p>Drop off at Link Year 5, 8.15am – 8.30am Year 6, 8.30am - 8.45am</p>	<p>Pick Up from Lawn Y5 – 4pm – 4.15pm Y6 - 4.15-4.30pm</p> <p>Pick Up back gate Y2 - 3.20pm Y3 - 4pm – 4.15pm Y4 – 4.15-4.30pm</p>

*Please note there is a separate letter from Mrs Grieves regarding specific drop off times for Reception, Year 1 and Year 2. Please note Prep school siblings must be delivered according to these procedures not taken through the school.